



***LOS ANGELES COUNTY COMMISSION ON HIV***  
3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748  
[www.hivcommission-la.info](http://www.hivcommission-la.info)

# **COMMISSION ON HIV MEETING**

**February 8, 2007  
9:00 AM – 1:00 PM**

**St. Anne's Maternity Home**



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## **2. APPROVAL OF AGENDA**

- A Agenda
- B Table of Contents
- C Sign-in Instructions
- D Guidelines for Conduct
- E Membership Roster
  - E.1 Committee Assignment List
  - E.2 Membership Tables
- F Geographic Maps
  - F.1 Service Provider Area (SPA) Map
  - F.2 Supervisorial District Map
- G February – May 2007 Calendar



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## MEETING AGENDA

February 8, 2007  9:00 am – 1:00 pm

**LOCATION: Foundation Conference Room  
St. Anne's Maternity Home  
155 North Occidental Boulevard, Los Angeles, CA 90026**

*All Commission Meetings Will Begin at Their Appointed Times;  
Participants Should Make Every Effort to be Prompt and Ready.*

1. Call to Order	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	9:00am - 9:05am
A. Roll Call		
2. Approval of Agenda	MOTION #1	Commission 9:05am - 9:10am
3. Approval of Meeting Minutes		Commission 9:10am - 9:15am
A. January 11, 2007	MOTION #2	
4. Parliamentary Training	James Stewart, <i>Parliamentarian</i>	9:15am - 9:20am
5. Public Comment, Non-Agendized	Public	9:20am - 9:25am
6. Commission Comment, Non-Agendized	Commissioners/Alternates/Staff	9:25am - 9:30am
7. Public/Commission Comment Follow-Up	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	9:30am - 9:35am
8. Co-Chairs' Report	Carla Bailey/Anthony Braswell, <i>Co-Chairs</i>	9:35am - 9:40am
A. By-laws: Committee Structure Reorganization	MOTION #3	
9. Executive Director's Report	Craig Vincent-Jones, <i>Executive Director</i>	9:40am - 9:45am
10. State Office of AIDS Report	Peg Taylor, <i>Chief, Care Services Branch, OA</i>	9:45am - 9:50am
11. Office of AIDS Programs and Policy Report	Michael Green, PhD, <i>Director, Planning/Research, OAPP</i>	9:50am - 10:00am
12. HIV Epidemiology Program Report	Douglas Frye, MD, MPH, <i>Director, HIV Epi</i>	10:00am - 10:05am
13. Prevention Planning Committee Report	David Giugni/Kathy Watt, <i>PPC</i>	10:05am - 10:10am
14. Task Force Reports	Task Forces	10:10am - 10:15am
A. Commission Task Forces		
B. Community Task Forces		
15. SPA/District Reports	SPA/District Representatives	10:15am - 10:20am
16. Recess		10:20am - 10:30am
17. Standing Committee Reports	Committee Co-Chairs	10:30am - 1:15pm
A. Recruitment, Diversity and Bylaws Committee	Robert Butler/William Fuentes, <i>Co-Chairs</i>	10:30am - 10:45am
1. Member Nominations	MOTION #4 - #7	
2. Membership Recruitment		
3. Member Duty Statements: Introduced	MOTION #8	
4. Member Duty Statements: New		

**Public Comment Closes March 8, 2007**

**Commission on HIV Meeting Agenda**

February 8, 2007

Page 2 of 3

- B. **Public Policy Committee** Whitney Engeran/Wendy Schwartz, *Co-Chair* 10:45am - 11:30am
- P\* 1. CARE Act Reauthorization
- 2. Name-Based HIV Reporting
- C. **Finance Committee** Quentin O'Brien/Al Ballesteros, *Co-Chairs* 11:30am - 12:15pm
- P 1. OAPP Financial Information Dave Young, *Interim Director, Finance, OAPP*
- 2. Financial Reports
- D. **Priorities & Planning (P&P) Committee** Brad Land/Kathy Watt, *Co-Chairs* 12:15pm - 12:30pm
- 1. Year 17 Priority- and Allocation-Setting
- 2. Year 18 Priority- and Allocation-Setting
- 3. Systems Thinking Technical Assistance
- 4. Priority- and Allocation-Setting Training
- E. **Standards of Care Committee** March 8, 2007— 2:00 – 5:00 pm Angelica Palmeros/Fariba Younai, *Co-Chair* 12:30pm - 12:45pm
- 1. Case Management Review
- 2. Medical Outpatient Rate Studies
- 18. **Commission Comment** Commission 12:45pm - 12:50pm
- 19. **Announcements** Commission 12:50pm - 12:55pm
- 20. **Adjournment** Carla Bailey/Anthony Braswell, *Co-Chairs* 12:55pm - 1:00pm
- A. Roll Call

**PROPOSED ACTIONS:**

P= Presentation Planned

P\*= PowerPoint Presentation Planned

- MOTION #1:** Approve the Agenda Order
- MOTION #2:** Approve the minutes from the January 11, 2007 Commission on HIV meeting.
- MOTION #3:** Adopt the recommended by-law revisions, as presented.
- MOTION #4:** Forward the nomination of Mike Johnson to the Board of Supervisors for appointment to the Consumer District #4 seat.
- MOTION #5:** Forward the nomination of Lee Kochems to the Board of Supervisors for appointment to the SPA #8 Provider Representative seat.
- MOTION #6:** Forward the nomination of Elizabeth Mendia to the Board of Supervisors for appointment to the Consumer District #4 Alternate seat.
- MOTION #7:** Forward the nomination of Chris Villa to the Board of Supervisors for appointment to the SPA #7 Provider Representative, Alternate seat.
- MOTION #8:** Adopt the proposed Title IV Member Duty Statement, as presented.

**COMMISSION MEMBERS:**

Carla Bailey, <i>Co-Chair</i>	Anthony Braswell, <i>Co-Chair</i>	Ruben Acosta	Daisy Aguirre ( <i>on leave</i> )
Al Ballesteros	Diana Baumbauer	Carrie Broadus	Robert Butler
Alicia Crews-Rhoden/Precious Jackson	Mario Chavez	Nettie DeAugustine	Whitney Engeran
Hugo Farias	Douglas Frye ( <i>non-voting</i> )	William Fuentes	David Giugni
Jeffrey Goodman	John Griggs	Richard Hamilton	Jan King
Brad Land/Dean Page	Anna Long	Davyd McCoy	Ruel Nollelo
Quentin O'Brien	Everado Orozco/Ron Snyder	Angélica Palmeros	Gloria Pérez/Terry Goddard
Mario Pérez ( <i>non-voting</i> )	Wendy Schwartz	James Skinner	Peg Taylor
Gilbert Varela	Jocelyn Woodward/James Smith	Kathy Watt ( <i>non-voting</i> )	Fariba Younai
<b>QUORUM:</b>	17		

## Commission on HIV Meeting Agenda

February 8, 2007

Page 3 of 3

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### ADDITIONAL INFORMATION:

Public comment addressing specific agenda items can be made at any time during the meeting. Please complete a request for public comment time and identify the item you would like to address. Otherwise, all other public comment will be delivered during the designated time on the agenda.

Interpretation services for the deaf/hearing impaired or for the non-English-speaking are available free of charge upon request. Please contact Virginia Bonila (213) 639-6716 (voice), (213) 637-4748 (FAX) at least five working days prior to the meeting date to arrange this service.

For additional information about the Commission, please contact Virginia Bonila or Craig Vincent-Jones at (213) 738-2816.

**For Commission Audience:** All Commission on HIV meetings are open to the public. If you wish to address the Commission, please pick up a form at the sign-in table or see staff.

**NOTE:** All Commission minutes, tapes and documents are available for review and inspection at the Commission on HIV offices located 3530 Wilshire Boulevard, Suite 1140, Los Angeles, CA 90010. In addition, records from committee meetings are also available at the same location. To make an appointment to review these documents, please call Virginia Bonila at (213) 639-6716.



## **COMMISSION MEETING: FEBRUARY 8, 2007**

### **TABLE OF CONTENTS**

#### **2. APPROVAL OF AGENDA:**

- A Agenda
- B Table of Contents
- C Sign-in Instructions
- D Guidelines for Conduct
- E Membership Roster
  - E.1 Committee Assignment List
  - E.2 Membership Tables
- F Geographic Maps
  - F.1 Service Provider Area (SPA) Map
  - F.2 Supervisorial District Map
- G February 2007 – May 2007 Calendar

#### **3. APPROVAL OF MEETING MINUTES:**

- A Minutes: January 11, 2007

#### **8. CO-CHAIRS' REPORT:**

- A By-law Revision: Committee Structure Reorganization
- B Committee Interest Form

#### **13. PREVENTION PLANNING COMMITTEE REPORT:**

- A Minutes: January 4, 2007

#### **17. STANDING COMMITTEE REPORTS:**

- A Recruitment, Diversity and Bylaws (RD&B) Committee:
  - A.1 Membership Nominations
    - (a) Application: Mike Johnson
    - (b) Application: Lee Kochems
    - (c) Application: Elizabeth Mendia
    - (d) Application: Chris Villa
  - A.2 Membership Recruitment
    - (a) Pledge: Membership Recruitment Involvement
  - A.3 Member Duty Statement: Introduced
    - (a) Member Duty Statement: Title IV seat
  - A.4 Member Duty Statements: New

## Commission Meeting Preparation List

February 8, 2007

Page 2 of 2

### B Public Policy Committee:

#### B.1 CARE Act Reauthorization

- (a) Presentation: CARE Act Modernization Follow-up

#### B.2 Name-Based HIV Reporting

### C Finance Committee:

#### C.1 OAPP Financial Information

- (a) Memo: Plan to OAPP Budgeting/Other Sources of Income
- (b) Matrix: Follow-Up to BOS Motions
- (c) OAPP 2005- 2006 Budget Information
- (e) OAPP Financial Report: CDC Funding 05-06
- (f) OAPP Financial Report: State Funding 05-06
- (g) OAPP Financial Report: NCC Funding 05-06

#### C.2 Financial Reports

### D Priorities and Planning (P&P) Committee:

#### D.1 Year 17 Priority- and Allocation-Setting

#### D.2 Year 18 Priority- and Allocation-Setting

- (a) Memo: Year 18 Priority- and Allocation-Setting Timeline

#### D.3 Systems Thinking Technical Assistance

- (a) Letter: Systems Thinking Invites

#### D.4 Priority- and Allocation-Setting Training

- (a) Letter: Notification of Training

### E Standards of Care (SOC) Committee:

#### E.1 Case Management Review

#### E.2 Medical Outpatient Rate Study(ies)

- (a) Memo: Comparisons of Standards vs. Service Descriptions

## 18. ANNOUNCEMENTS:

### A National Black HIV/AIDS Awareness Day 2007 Calendar

**COMMISSIONERS  
AND  
ALTERNATES**

**Effective December 14, 2000 all  
Commissioners and Alternates have been  
required to sign in with the  
Roll Call Staff Person on the  
COMMISSIONER SIGN-IN SHEET.**

**Self-Introduction at the beginning of the  
meeting does not replace the requirement  
that you sign in on the appropriate sheet.  
Failure to sign-in will constitute an absence.**

**DO NOT SIGN THE  
AUDIENCE SIGN-IN SHEET.**



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# **GUIDELINES FOR CONDUCT**

**The Los Angeles County Commission on HIV has played an active role in shaping HIV services in this County and in the State for over a decade. The dedication to providing quality services to people with HIV/AIDS by people who are members of this body, both past and present, is unparalleled.**

In order to encourage the active participation of all members and to address the concerns of many Commissioners, consumers and other interested members of the community, it is important that meetings take place in a “safe” environment. A “safe” environment is one that recognizes differences, while striving for consensus and is characterized by consistent professional and respectful behavior. As a result, the Commission has adopted and is consistently committed to implementing the following Guidelines for Conduct for Commission, committee and associated meetings.

Similar meeting ground rules have been developed and successfully used in large group processes to tackle difficult issues. Their intent is not to discourage meaningful dialogue, but to recognize that differences and even conflict can result in highly creative solutions to problems when approached in a respectful and professional manner.

The following should be adhered to by all participants and stakeholders:

- 1) Be on Time for Meetings
- 2) Stay for the Entire Meeting
- 3) Show Respect to Invited Guests, Speakers and Presenters
- 4) Listen
- 5) Don't Interrupt
- 6) Focus on Issues, Not People
- 7) Don't just Disagree, Offer Alternatives
- 8) Give Respectful, Constructive Feedback
- 9) Don't Judge
- 10) Respect Others' Opinions
- 11) Keep an Open Mind to Others' Opinions
- 12) Allow Others to Speak
- 13) Respect Others' Time
- 14) Begin and End on Time
- 15) Have All the Issues on the Table and No “Hidden Agendas”
- 16) Minimize Side Conversations
- 17) Don't Monopolize the Discussion
- 18) Don't Repeat What Has Already Been Said
- 19) If Beepers or Cell Phones Must Be On, Keep Them on Silent or Vibrate



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## **2. APPROVAL OF AGENDA**

### **E Membership Roster**

#### **E.1 Committee Assignment List**

#### **E.2 Membership Tables**

**LOS ANGELES COUNTY COMMISSION ON HIV  
MEMBERSHIP ROSTER  
as of 2/1/2007**

SEAT	VACANT	MEMBER	TERM ENDS	ALTERNATE	MENTAL HEALTH	SUBSTANCE ABUSE	PPC	INCARCERATED	FED HIV	UNAFFILIATED CONSUMER	FEMALE	AFRICAN-AMERICAN	LATINO/A	API	NATIVE AMERICAN
Provider SPA #1	X		June 2006												
Provider SPA #2		Davyd McCoy	June 2007									X			
Provider SPA #3		Mario Chavez	June 2006										X		
Provider SPA #4		Ruel Nollado	June 2007										X		
Provider SPA #5	X		June 2006												
Provider SPA #6		Richard Hamilton	June 2007		X							X			
Provider SPA #7		Ruben Acosta	June 2006			X							X		
Provider SPA #8	X		June 2007												
Health Care Provider		Gilbert Varela	June 2006		X	X							X		
Consumer SPA #1		Jocelyn Woodard	June 2007	James Smith						X	X	X			
Consumer SPA #2		Everardo Orozco	June 2006	Ron Snyder						X			X		
Consumer SPA #3		James Skinner	June 2007							X		X			
Consumer SPA #4		Gloria Perez	June 2006	Terry Goddard						X	X		X		
Consumer SPA #5		Jeffrey Goodman	June 2007							X					
Consumer SPA #6		Alicia Crews-Rhoden	June 2006	Precious Jackson						X	X	X			
Consumer SPA #7		William Fuentes	June 2007							X			X		
Consumer SPA #8		Robert Butler	June 2006							X		X			
Consumer District #1	X		June 2007	Daisy Aguirre											
Consumer District #2		Carla Bailey	June 2006							X	X	X			
Consumer District #3	X		June 2007												
Consumer District #4	X		June 2006												
Consumer District #5		Bradley Land	June 2007	Dean Page						X					
Board Office District #1		Al Ballesteros	June 2006										X		
Board Office District #2		Carrie Broadus	June 2007								X	X			
Board Office District #3		Hugo Farias	June 2006										X		
Board Office District #4		Whitney Engeran	June 2007												
Board Office District #5	X		June 2006												
Title VDHS Public Health		Anna Long	June 2007								X	X			
Title II Fiscal Agent		Jan King	June 2006								X	X			
Title III Providers		Quentin O'Brien	June 2007								X				
Title IV Providers		Diana Baumbauer	June 2008								X				
AETCs/Medical Schools		Fariba Younai	June 2007								X				
Health Care Systems		Anthony Braswell	June 2006							X					
Medi-Cal	X		June 2007												
State Office of AIDS		Peg Taylor	June 2006								X				
City of Long Beach		Nettie DeAugustine	June 2007						X		X				
City of Los Angeles		Wendy Schwartz	June 2006								X				
City of Pasadena		Angélica Palmeros	June 2007										X		
City of West Hollywood		David Giugni	June 2006				X								
PPC (non-voting)		Kathy Watt	June 2007												
HIV Epi (non-voting)		Douglas Frye	June 2006												
LAC OAPP (non-voting)		Mario Perez	June 2007												
<b>TOTAL (among voting)*</b>										11	12	10	10	0	0
<b>CONSUMER # REQUIRED</b>										12	2	3	4	0	0
<b>SUBTOTAL OF CONSUMERS</b>										11	4	5	3	0	0
<b>% of HIV PREVALENCE</b>											15%	24%	34%		
<b>% of TOTAL*</b>											35%	38%	32%	31%	
<b>% of CONSUMERS</b>											33%	50%	30%		

\* TOTAL is total of "voting members"; % of TOTAL is percentage of total filled "voting" seats (31 currently)

\*\* Shaded area indicates a gap between representation and prevalence in the local epidemic

\*\*\* Italicized names represent those for whom not all materials are received, and for whom inclusion on the membership slate is dependent upon receipt of all information.

























































































































































































































































































































LOS ANGELES COUNTY  
DEPARTMENT OF HEALTH SERVICES  
OFFICE OF AIDS PROGRAMS AND POLICY  
(\$ in Thousands)

LINE	CAPS ACCT NUMBER	DESCRIPTION	(OCD ADJ)	(SQ ADJ)	(COLA ADJ)	FY 05-06 STATUS QUO REQUEST	(CAO ADJS)	(COLA ADJS)	FY 05-06 PROPOSED BUDGET	(FNC ADJS)
			TOTAL OCD ADJUSTMTS	TOTAL STATUS QUO ADJUSTMTS	COLAS		TOTAL CAO ADJUSTMTS	COLAS		TOTAL FINAL CHANGE ADJUSTMTS
<b>REVENUE SUMMARY</b>										
3.5-801	9433	MEDI-CAL	0	0	0	0	0	0	0	0
3.5-802	9307	MEDI-CAL-CBRC	0	0	0	0	0	0	0	0
3.5-803	9426	COMMUNITY HEALTH PLAN MEDI-CAL	0	0	0	0	0	0	0	0
3.5-804	R212	MEDI-CAL HMO	0	0	0	0	0	0	0	0
3.5-806	9417	SB 855	0	0	0	0	0	0	0	0
3.5-807	9432	SB 1255	0	0	0	0	0	0	0	0
3.5-808	8757	SB 1732	0	0	0	0	0	0	0	0
3.5-809	R161	1115 SUPPLEMENTAL POOL	0	0	0	0	0	0	0	0
3.5-810	R170	1115 INDIGENT CARE	0	0	0	0	0	0	0	0
3.5-812		MEDICARE	0	0	0	0	0	0	0	0
3.5-818		SELF-PAY	0	0	0	0	0	0	0	0
3.5-820	9419	INSURANCE	0	0	0	0	0	0	0	0
3.5-821	942A	IHSS	0	0	0	0	0	0	0	0
3.5-822	R206	CHP-HEALTHY FAMILIES	0	0	0	0	0	0	0	0
3.5-823	8863	PFSW REVENUE	0	0	0	0	0	0	0	0
3.5-833		STATE-OTHER	0	1,400	0	9,219	0	0	9,219	0
3.5-835	8846	STATE-CHIP/HOSPITAL	0	0	0	0	0	0	0	0
3.5-836	8876	STATE-CHIP/HEALTH EDUCATION	0	0	0	0	0	0	0	0
3.5-841		FEDERAL-BLOCK GRANT	0	0	0	0	0	0	0	0
3.5-843	9001	FEDERAL-OTHER	(913)	300	0	62,263	0	0	62,263	0
3.5-845	9820	SVCS OCD-MH 1115 WAIVER	0	0	0	0	0	0	0	0
3.5-846	9820	SVCS OCD-MH SHORT DOYLE M-CAL	0	0	0	0	0	0	0	0
3.5-881		SCS OCD-OTHER	0	0	0	0	0	0	0	0
3.5-883	9911	OP TRANS IN-SPECIAL FUNDS	0	0	0	0	0	0	0	0
3.5-884	9911	OP TRANS IN-SB855	0	0	0	0	0	0	0	0
3.5-885	9299	OP TRANS IN-GEN FUND HLTH CARE	0	0	0	0	0	0	0	0
3.5-886	9911	OP TRANS IN-SB 612	0	0	0	0	0	0	0	0
3.5-887	9911	OP TRANS IN-OTHER	0	0	0	0	0	0	0	0
3.5-888	9911	OP TRANS IN-MEASURE B	0	0	0	0	0	0	0	0
3.5-889	9911	DESIGNATION CANCELLATION	0	0	0	0	0	0	0	0
3.5-890	8603	INTEREST	0	0	0	0	0	0	0	0
3.5-891	9361	HEALTH FEES	0	0	0	0	0	0	0	0
3.5-942		OTHER REVENUE	2	0	0	75	0	0	75	0
3.5-944	R188	1115 WAIVER ADMIN COST REIMBURSEMENT	0	0	0	0	0	0	0	0
3.5-945	R961	CHP EQUITY DISTRIBUTION	0	0	0	0	0	0	0	0
3.5-946		SB 612	0	0	0	0	0	0	0	0
3.5-947		FUND BALANCE	0	0	0	0	0	0	0	0
3.5-948		SALES TAX	0	0	0	0	0	0	0	0
3.5-949		OVERREALIZATION PY REVENUE	0	0	0	0	0	0	0	0
		<b>TOTAL REVENUE</b>	<b>(911)</b>	<b>1,700</b>	<b>0</b>	<b>71,557</b>	<b>0</b>	<b>0</b>	<b>71,557</b>	<b>0</b>
		<b>OPERATING SUBSIDY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,901</b>	<b>0</b>	<b>0</b>	<b>15,901</b>	<b>0</b>
3.5-958		CAPITAL PROJECTS	0	0	0	0	0	0	0	0
3.5-959		IHSS	0	0	0	0	0	0	0	0
3.5-961		VEHICLE LICENSE FEE	0	0	0	0	0	0	0	0
3.5-962		COUNTY CONTRIBUTION	0	0	0	0	0	0	0	0
		<b>BUDGET GAP (POSITIVE NUMBERS = GOOD)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(15,901)</b>	<b>0</b>	<b>0</b>	<b>(15,901)</b>	<b>0</b>
3.1-55		NET POSITIONS	0.0	4.0	0.0	242.0	0.0	0.0	242.0	0.0
3.5-966		BEDS	0	0	0	0	0	0	0	0











































































































































































