



LOS ANGELES COUNTY COMMISSION ON HIV
3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748

COMMISSION ON HIV MEETING

**June 8, 2006
9:00 AM – 1:00 PM**

St. Anne's Maternity Home



LOS ANGELES COUNTY COMMISSION ON HIV
3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748

2. APPROVAL OF AGENDA

- A Agenda
- B Table of Contents
- C Sign-in Instructions
- D Guidelines for Conduct
- E Membership Roster
 - E.1 Committee Assignment List
 - E.2 Membership Tables
- F Geographic Maps
 - F.1 Service Provider Area (SPA) Map
 - F.2 Supervisorial District Map
- G June 2006 – September 2006 Calendar



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MEETING AGENDA

June 8, 2006  9:00 am – 1:00 pm

LOCATION: Foundation Conference Room
St. Anne's Maternity Home
155 North Occidental Boulevard, Los Angeles, CA 90026

*All Commission Meetings Will Begin at Their Appointed Times;
Participants Should Make Every Effort to be Prompt and Ready.*

- | | | |
|---|--|----------------------------|
| 1. Call to Order | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 9:00am - 9:05am |
| A. Roll Call | | |
| 2. Approval of Agenda | MOTION #1 | Commission 9:05am - 9:10am |
| 3. Approval of Meeting Minutes | | Commission 9:10am - 9:12am |
| A. May 11, 2006 | MOTION #2 | |
| 4. Parliamentary Training | James Stewart, <i>Parliamentarian</i> | 9:12am - 9:15am |
| 5. Public Comment, Non-Agendized | Public | 9:15am - 9:20am |
| 6. Commission Comment, Non-Agendized | Commissioners/Alternates/Staff | 9:20am - 9:25am |
| 7. Public/Commission Comment Follow-Up | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 9:25am - 9:30am |
| 8. Co-Chairs' Report | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 9:30am - 9:35am |
| A. Title I Application: YR 16 Review/YR 17 Preparations | | |
| B. District/SPA Update | | |
| C. Commission Departures | | |
| 9. Executive Director's Report | Craig Vincent-Jones, <i>Executive Director</i> | 9:35am - 9:45am |
| A. YRs 14-16 Title I Award Calculations | | |
| B. Title I YR 16 Conditions of Award | | |
| C. Planning Council Support Budget | | |
| 10. State Office of AIDS Report | Peg Taylor, <i>Chief, Care Services Branch, OA</i> | 9:45am - 9:50am |
| 11. Office of AIDS Programs and Policy Report | Mario Pérez, <i>Interim Director, OAPP</i> | 9:50am - 10:10am |
| 12. HIV Epidemiology Program Report | Douglas Frye, MD, MPH, <i>Director, HIV Epi</i> | 10:15am - 10:20am |
| 13. Prevention Planning Committee Report | David Giugni/Kathy Watt, <i>PCC</i> | 10:20am - 10:25am |
| 14. Task Force Reports | Task Forces | 10:25am - 10:30am |
| A. Commission Task Forces | | |
| B. Community Task Forces | | |
| 15. Recess | | 10:30am - 10:45am |

Commission on HIV Meeting Agenda

June 8, 2006

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- | | | | |
|---|-----------|--|-------------------|
| 16. Standing Committee Reports | | Committee Co-Chairs | 10:45am - 1:20pm |
| A. Public Policy Committee | | Whitney Engeran, <i>Co-Chair</i> | 10:45am - 11:30am |
| 1. CARE Act Reauthorization | | | |
| 2. AB 2280: HIV Counseling | MOTION #3 | | |
| 3. Name-Based HIV Reporting | | | |
| 4. Miscellaneous | | | |
| B. Finance Committee | | Quentin O'Brien/Al Ballesteros, <i>Co-Chairs</i> | 11:30am - 12:15pm |
| P* 1. YR 17 Title I/II Allocations | MOTION #4 | | |
| 2. YR 16 Allocation Implementation | | | |
| 3. Financial Reports | | | |
| C. Priorities & Planning (P&P) Committee | | Brad Land/Kathy Watt, <i>Co-Chairs</i> | 12:15pm - 12:30pm |
| P* 1. Year 17 Expectations/Guidance | MOTION #5 | | |
| D. Standards of Care Committee | | Fariba Younai, <i>Co-Chair</i> | 12:30pm - 12:35pm |
| P* 1. Childcare Standards of Care | MOTION #6 | | |
| P* 2. Transportation Standards of Care | MOTION #7 | | |
| E. Recruitment, Diversity and Bylaws Committee | | Robert Butler/William Fuentes, <i>Co-Chairs</i> | 12:35pm - 12:45pm |
| 1. Member Duty Statements (New) | | Public Comment Closes July 13, 2006 | |
| 2. Voting Policy and Procedure | MOTION #8 | | |
| 3. Sunset Review | | | |
| 17. Commission Comment | | Commission | 12:45pm - 12:50pm |
| 18. Announcements | | Commission | 12:50pm - 12:55pm |
| 19. Adjournment | | Carla Bailey/Anthony Braswell, <i>Co-Chairs</i> | 12:55pm - 1:00pm |
| A. Roll Call | | | |

PROPOSED ACTIONS:

P*= PowerPoint Presentation Planned

- MOTION #1:** Approve the Agenda Order
MOTION #2: Approve the minutes from the May 11, 2006 Commission on HIV meeting.
MOTION #3: Support AB 2280, as presented.
MOTION #4: Adopt the Year 17 Title I/II allocations, as presented.
MOTION #5: Adopt the Year 17 expectations, recommendations and guidance, as presented.
MOTION #6: Approve the Childcare Standards of Care, as presented.
MOTION #7: Approve the Transportation Standards of Care, as presented.
MOTION #8: Approve the proposed Voting policy and procedure, as presented.

COMMISSION MEMBERS:

Carla Bailey, <i>Co-Chair</i> /Kevin Lewis	Anthony Braswell, <i>Co-Chair</i>	Ruben Acosta	Daisy Aguirre
Al Ballesteros	Carrie Broadus	Robert Butler	Charles Carter
Alicia Crews-Rhoden/Precious Jackson	Mario Chavez	Nettie DeAugustine	Whitney Engeran
Hugo Farias	Douglas Frye (<i>non-voting</i>)	William Fuentes	David Giugni
Elizabeth Gomez	Jeffrey Goodman	John Griggs	Richard Hamilton
Jan King	Brad Land/Dean Page	Anna Long	Davyd McCoy

Commission on HIV Meeting Agenda

June 8, 2006

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Ruel Nolloedo	Quentin O'Brien	Everado Orozco/Ron Snyder	Angelica Palmeros
Gloria Perez/Terry Goddard	Wendy Schwartz (<i>on leave</i>)	Andrew Signey	James Skinner/Susan McGinnis
Jonathan Stockton	Peg Taylor	Gilbert Varela	Kathy Watt (<i>non-voting</i>)
Jocelyn Woodward	Fariba Younai		
QUORUM:	18		

ADDITIONAL INFORMATION:

Public comment addressing specific agenda items can be made at any time during the meeting. Please complete a request for public comment time and identify the item you would like to address. Otherwise, all other public comment will be delivered during the designated time on the agenda.

Interpretation services for the deaf/hearing impaired or for the non-English-speaking are available free of charge upon request. Please contact Virginia Bonila (213) 639-6716 (voice), (213) 637-4748 (FAX) at least five working days prior to the meeting date to arrange this service.

For additional information about the Commission, please contact Virginia Bonila or Craig Vincent-Jones at (213) 738-2816.

For Commission Audience: All Commission on HIV meetings are open to the public. If you wish to address the Commission, please pick up a form at the sign-in table or see staff.

NOTE: All Commission minutes, tapes and documents are available for review and inspection at the Commission on HIV offices located 3530 Wilshire Boulevard, Suite 1140, Los Angeles, CA 90010. In addition, records from committee meetings are also available at the same location. To make an appointment to review these documents, please call Virginia Bonila at (213) 639-6716.



COMMISSION MEETING: JUNE 8, 2006

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- G June 2006 – September 2006 Calendar

3. APPROVAL OF MEETING MINUTES:

- A Minutes: May 11, 2006

8. CO-CHAIRS' REPORT:

- A Title I Application: YR 16 Review
 - A.1 Memo: Requesting HAB On-Site Review
- B District/SPA Update
- C Commission Departures
- D Miscellaneous
 - D.1 Letter: To BOS Requesting Expedited Appointment of MPerez

9. EXECUTIVE DIRECTOR'S REPORT:

- A YRs 14-16 Title I Award Calculations
 - A.1 FOIA Response
 - A.2 Matrix: YRs 14-16 Rankings/Scores/Award
- B Title I YR 16 Conditions of Award
 - B.1 COA: YR 16 PC Implementation Plan
 - B.2 COA: YR 16 PC Support Budget/Narrative
 - B.3 COA: Letter of Allocations Endorsement
- C Planning Council Support Budget
 - C.1 Memo: Response to 5/11/06 Budget Questions

Commission Meeting Preparation List

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13. PREVENTION PLANNING COMMITTEE REPORT:

A Minutes: May 4, 2006

16. STANDING COMMITTEE REPORTS:

A Public Policy Committee:

A.1 CARE Act Reauthorization

(a) Memo: Commission Response to CARE Act Reauthorization

(b) Miscellaneous Materials

A.2 AB 2280: HIV Counseling

(a) Legislation: AB 2280

A.3 Name-Based HIV Reporting

(a) Letter to Office of AIDS

A.4 Miscellaneous

(a) Public Policy Issues Docket

B Finance Committee:

B.1 YR 17 Title I/II Allocations

(a) Memo: YR 17 Title I/II Allocations

(b) Presentation: YR 17 Title I/II Allocations

B.2 YR 16 Allocation Implementation

B.3 Financial Reports

C Priorities and Planning (P&P) Committee:

C.1 YR 17 Expectations/Guidance

(a) Memo: YR 17 Expectations/Recommendation/Guidance

(b) Presentation: YR 17 Expectations/Recommendation/Guidance

D Standards of Care (SOC) Committee:

D.1 Childcare

(a) Presentation: Public Comment Feedback

(b) Standard of Care: Childcare

D.2 Transportation

(a) Presentation: Public Comment Feedback

(b) Standard of Care: Transportation

D.3 Miscellaneous

(a) Timeline: Standards Development Process

E Recruitment, Diversity and Bylaws (RD&B) Committee:

E.1 Member Duty Statements

E.2 Voting Policy and Procedure

(a) Policy and Procedure: Roll-Call Voting/Abstentions

E.3 Sunset Review

(a) Report: Sunset Review 2006

17. ANNOUNCEMENTS:

**COMMISSIONERS
AND
ALTERNATES**

**Effective December 14, 2000 all
Commissioners and Alternates have been
required to sign in with the
Roll Call Staff Person on the
COMMISSIONER SIGN-IN SHEET.**

**Self-Introduction at the beginning of the
meeting does not replace the requirement
that you sign in on the appropriate sheet.
Failure to sign-in will constitute an absence.**

**DO NOT SIGN THE
AUDIENCE SIGN-IN SHEET.**



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GUIDELINES FOR CONDUCT

The Los Angeles County Commission on HIV has played an active role in shaping HIV services in this County and in the State for over a decade. The dedication to providing quality services to people with HIV/AIDS by people who are members of this body, both past and present, is unparalleled.

In order to encourage the active participation of all members and to address the concerns of many Commissioners, consumers and other interested members of the community, it is important that meetings take place in a “safe” environment. A “safe” environment is one that recognizes differences, while striving for consensus and is characterized by consistent professional and respectful behavior. As a result, the Commission has adopted and is consistently committed to implementing the following Guidelines for Conduct for Commission, committee and associated meetings.

Similar meeting ground rules have been developed and successfully used in large group processes to tackle difficult issues. Their intent is not to discourage meaningful dialogue, but to recognize that differences and even conflict can result in highly creative solutions to problems when approached in a respectful and professional manner.

The following should be adhered to by all participants and stakeholders:

- 1) Be on Time for Meetings
- 2) Stay for the Entire Meeting
- 3) Show Respect to Invited Guests, Speakers and Presenters
- 4) Listen
- 5) Don't Interrupt
- 6) Focus on Issues, Not People
- 7) Don't just Disagree, Offer Alternatives
- 8) Give Respectful, Constructive Feedback
- 9) Don't Judge
- 10) Respect Others' Opinions
- 11) Keep an Open Mind to Others' Opinions
- 12) Allow Others to Speak
- 13) Respect Others' Time
- 14) Begin and End on Time
- 15) Have All the Issues on the Table and No “Hidden Agendas”
- 16) Minimize Side Conversations
- 17) Don't Monopolize the Discussion
- 18) Don't Repeat What Has Already Been Said
- 19) If Beepers or Cell Phones Must Be On, Keep Them on Silent or Vibrate



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**LOS ANGELES COUNTY COMMISSION ON HIV
MEMBERSHIP ROSTER
as of 6/02/06**

SEAT	VACANT	MEMBER	TERM ENDS	ALTERNATE	MENTAL HEALTH	SUBSTANCE ABUSE	PPC	INCARCERATED	FED HIV	UNAFFILIATED CONSUMER	FEMALE	AFRICAN-AMERICAN	LATINO/A	API	NATIVE AMERICAN
Provider SPA #1		Jonathan Stockton	June 2006												
Provider SPA #2		Davyd McCoy	June 2007										X		
Provider SPA #3		Mario Chavez	June 2006										X		
Provider SPA #4		Ruel Nollado	June 2007											X	
Provider SPA #5		Elizabeth Gomez	June 2006								X		X		
Provider SPA #6		Richard Hamilton	June 2007		X							X			
Provider SPA #7		Ruben Acosta	June 2006			X							X		
Provider SPA #8		Andrew Signey	June 2007												
Health Care Provider		Gilbert Varala	June 2006		X	X							X		
Consumer SPA #1		Jocelyn Woodard	June 2007							X	X	X			
Consumer SPA #2		Everardo Orozco	June 2006	Ron Snyder						X			X		
Consumer SPA #3		James Skinner	June 2007	Susan McGinnis						X		X			
Consumer SPA #4		Gloria Perez	June 2006	Terry Goddard						X	X		X		
Consumer SPA #5		Jeffrey Goodman	June 2007							X					
Consumer SPA #6		Alicia Crews-Rhoden	June 2006	Precious Jackson						X	X	X			
Consumer SPA #7		William Fuentes	June 2007							X			X		
Consumer SPA #8		Robert Butler	June 2006							X		X			
Consumer District #1	X	Vacant	June 2007	Daisy Aguirre											
Consumer District #2		Carla Bailey	June 2006	Kevin Lewis						X	X	X			
Consumer District #3		Charles Carter	June 2007							X					
Consumer District #4	X	Vacant	June 2006												
Consumer District #5		Bradley Land	June 2007	Dean Page						X					
Board Office District #1		Al Ballesteros	June 2006										X		
Board Office District #2		Carrie Broadus	June 2007								X	X			
Board Office District #3		Hugo Farias	June 2006										X		
Board Office District #4		Whitney Engeran	June 2007												
Board Office District #5		John Griggs	June 2006							X		X			
Title I/DHS Public Health		Anna Long	June 2007								X	X			
Title II Fiscal Agent		Jan King	June 2006								X	X			
Title III Providers		Quentin O'Brien	June 2007												
Title IV Providers	X	Vacant	June 2006												
AETCs/Medical Schools		Fariba Younai	June 2007								X				
Health Care Systems		Anthony Braswell	June 2006							X					
Medi-Cal	X	Vacant	June 2007												
State Office of AIDS		Peg Taylor	June 2006								X				
City of Long Beach		Nettie DeAugustine	June 2007						X		X				
City of Los Angeles		Wendy Schwartz	June 2006								X				
City of Pasadena		Angélica Palmeros	June 2007										X		
City of West Hollywood		David Giugni	June 2006												
PPC (non-voting)		Kathy Walt	June 2007					X			X				
HIV Epi (non-voting)		Douglas Frye	June 2006												
LAC OAPP (non-voting)	X	Vacant	June 2007												
TOTAL (among voting)*										13	13	10	11	1	0
CONSUMER # REQUIRED										12	2	3	4	0	0
SUBTOTAL OF CONSUMERS										13	4	6	3	0	0
% of HIV PREVALENCE											13%	22%	37%		
% of TOTAL*										37%	36%	28%	33%		
% of CONSUMERS											31%	60%	27%		

* TOTAL is total of "voting members"; % of TOTAL is percentage of total filled "voting" seats (35 currently)

** Shaded area indicates a gap between representation and prevalence in the local epidemic

*** Italicized names represent those for whom not all materials are received, and for whom inclusion on the membership slate is dependent upon receipt of all information.

